



COUNCIL NEIGHBORHOODS  
COMMITTEE

## MINUTES

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REGULAR MEETING – THURSDAY, NOVEMBER 13, 2014  
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET  
6:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 6:31 p.m. with Committee Chair John McAlister presiding.

2. **ROLL CALL**

**Present:** Committee member Jac Siegel and Chair John McAlister.

**Absent:** Committee member Margaret Abe-Koga.

**Staff Present:** Linda Lauzze, Administrative and Neighborhood Services Manager; and Joanne Francis, Secretary.

3. **MINUTES APPROVAL**

Minutes for the June 19, 2014 meeting were approved as submitted.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

A resident requested the City have an easier process for reimbursements to neighborhood grants recipients. A Committee member and staff explained that receipts are required for all reimbursements because City finances are regularly audited, so there must be receipts to verify grant payments.

5. **UNFINISHED BUSINESS – None.**

**6. NEW BUSINESS**

**6.1 REVIEW AND REFINEMENT OF THE 2014 COUNCIL NEIGHBORHOODS COMMITTEE PROGRAMS**

The Council Neighborhoods Committee (CNC) discussed their 2014 activities and made the following changes to the Neighborhood Grant Program and possible enhancements to the City website.

**Motion** – M/S Siegel/McAlister – Carried 2-0-1; Abe-Koga absent – To include Little Free Library as a reimbursable grant funding item.

**Motion** – M/S McAlister/Siegel – Carried 2-0-1; Abe-Koga absent – To increase grant funding per household to \$6.

**Motion** – M/S McAlister/Siegel – Carried 2-0-1; Abe-Koga absent – To increase amount per neighborhood association to \$1,700.

**Motion** – M/S Siegel/McAlister – Carried 2-0-1; Abe-Koga absent – To have staff complete an analysis of a web page for neighborhood associations to post their newsletter and flyers.

**7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

Staff mentioned the retirement of Joanne Francis and thanked her for her support and help with the CNC.

Thanks and appreciation was also given to Councilmember Jac Siegel for his many contributions to the CNC and his service to the community as he prepares to leave the City Council.

**8. ADJOURNMENT**

The meeting was adjourned at 7:24 p.m.